

**MINUTES  
CITY OF ST. CHARLES  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY, NOVEMBER 19, 2018**

1. **Call to Order**
2. **Roll Call**
3. **Video Gaming Statistics – October, 2018**

4. **Omnibus Vote - None**

Items with an asterisk (\*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

5. **Police Department**

- a. **Recommendation to approve a proposal for a new class F1 liquor license for Kava Diem located at 1 W. Illinois, Suite 180, St. Charles.**

**Chief Keegan:** This item appeared earlier this evening at the Liquor Control Commission and advanced with a 4 – 0 vote in favor of this proposal. The petitioner is looking to own and operate an organic restaurant and coffee house in Fox Island Square and will share a patio with Eden on the River. This is a BYOB license. The applicant has been vetted.

Motion by Ald. Turner, second by Ald. Vitek to recommend approval of a proposal for a new class F1 liquor license for Kava Diem located at 1 W Illinois, Suite 180, St. Charles.

**Roll Call: Ayes:** Bessner, Lewis, Silkaitis, Payleitner, Lemke, Turner, Gaugel, Vitek; **Nays:** None; **Absent:** Stellato. Chairman Bancroft did not vote as Chairman.  
**Motion Carried**

- b. **Recommendation to approve a new class E1 temporary liquor license for the “Hops for Hope 5K” to be held at Mount St. Mary Park on May 18, 2019.**

**Chief Keegan:** This takes place in Mount St. Mary Park. The proceeds of the event benefit Project Mobility; it’s vetted through the Bike Rack here in St. Charles. They are expecting about 1000 people to attend. There is a good security plan in place. There have been no problems in previous years. I would recommend in favor of this.

Motion by Ald. Lemke, second by Bessner to recommend approval of a new class E1 temporary liquor license for the “Hops for Hope 5K” to be held at Mount St. Mary Park on May 18, 2019.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**

- c. **Recommendation to approve an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code.**

**Chief Keegan:** This is a precursor to item 5d. In the ordinance in your packet there have been some revisions made. The next item on the agenda closely mirrors that of the Wine Exchange in Fox Island Square. When looking at the ordinance prior to codifying the proposal, we noticed that it’s not always a glass that is served, not only at this location, but also at the Wine Exchange. Often times a carafe, bottle, or flight is used. We wanted to make sure this was codified appropriately. We would recommend the changes. It was vetted at the Liquor Control Commission and received favorable recommendation of 4 – 0.

**Ald. Payleitner:** The line that states “shall not exceed 25% of the annual sales of said licensee”, how do we monitor that?

**Chief Keegan:** That was passed a number of months ago when The Wine Exchange wanted to offer beverages in addition to wine. Most of the business is packaged goods; the tasting piece of it is much smaller. We do walk-throughs.

Motion by Ald. Turner, Second by Ald. Vitek to recommend approval of an Ordinance Amending Title 5 “Business Licenses and Regulations”, Chapter 5.08 “Alcoholic Beverages”, Section 5.08.090 “License Classifications” of the St. Charles Municipal Code.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**

- d. **Recommendation to approve a class A5 Liquor License for 100 Grapes, LLC located at 106 E Main Street, St. Charles.**

**Chief Keegan:** This business is the old antique storefront sitting between Crazy Fox and El Puente. The petitioners would like to open up a winery, similar to the Wine Exchange. Hours of operation will not exceed 10:00 pm. They want to partner with a winery in Michigan and hopefully expand their business into a wine club. Most of their sales will be carryout, not for consumption on site. There will be a small tasting area.

Motion by Ald. Turner, second by Ald. Lemke to recommend the approval of a class A5 Liquor License for 100 Grapes, LLC located at 106 E Main Street, St. Charles.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**

e. **Recommendation to approve an Ordinance Amending Title 10 “Vehicles and Traffic”, Section 10.40.010 “Parking Exhibits” of the St. Charles Municipal Code.**

**Commander Majewski:** I’m the commander with the Special Services Unit. Drawing your attention to item 4e; in an effort to improve parking space availability in Downtown St. Charles this department recommends the attached revisions be made to several exhibits in Title 10, Vehicles and Traffic, specifically parking time limits.

After conducting a parking count, reviewing enforcement trends, and conferring with local businesses in the 1<sup>st</sup> Street area, we came to the following conclusions:

- The upper levels of the main parking deck are rarely used, especially the 5<sup>th</sup> level, which typically has over 110 spaces available throughout the day.
- Lots X and Y, referenced in your packet, which are north and east of Blue Goose respectively total 48 spaces and are currently timed for 8 and 12 hours, are typically full most likely by local employees.

In order to make more room for business patrons, and have local employees utilize the longer time limits in the upper level of the main deck. We believe making lots X and Y 3-hour time parking will accomplish this. Lots X and Y will then match the neighboring B. Also, in the center of 1<sup>st</sup> Street we will have 3-hour parking.

Lot Z, the Klinkhamer lot, both levels total 101 spaces and is currently 2-hour time parking. Considering there are several employees that work in Buildings 1 & 3, and soon Building 2, when it’s completed. We are proposing 50 stalls in the lower level to be 8-hour parking. We are also proposing that 8 stalls be set time parking, 4 at 30 minutes, and the other 4 at 90 minutes. These stalls are on the south entrance of the lower Z, closest to Illinois Street and will allow patrons quicker access to businesses in Buildings 1 and 3. The top level of lot B will remain 4-hour parking Monday – Friday.

**Ald. Turner:** How utilized is the parking deck in the evenings.

**Commander Majewski:** I haven’t done counts in the evening. I did counts typically during the day Monday – Friday at 7:00 am, 11:00 am, and 3:00 pm.

**Ald. Turner:** Did people just decide to park there to go to the restaurants downtown or are they just utilizing street parking as much as possible.

**Commander Majewski:** After normal business hours I’m not sure. We do have a lot of employees that are downtown. I would imagine after 5:00 pm, parking is pretty open. I’m not sure how much of the upper decks are really needed at that time.

**Ald. Silkaitis:** How do we enforce all this?

**Commander Majewski:** We have a community service officer and a traffic officer that can enforce parking.

**Ald. Silkaitis:** That's what he does full-time.

**Commander Majewski:** It's not full time, we do what we can. It's once or twice a week. We have been doing that with the time limits set now. We notice that in the lower Z lot employees are using that all day anyway. There have been a decent amount of citations there, we figure making that 8 hours and giving them the lower level to park on makes sense.

**Ald. Payleitner:** I see on the map is Lot V next to lot X?

**Commander Majewski:** Yes. Lot V has the 110 label.

**Ald. Turner:** In Geneva they have 3-hour parking on a lot of their streets. Have we ever thought about doing that?

**Commander Majewski:** Typically parking downtown, whatever is closest to the businesses is 90 minutes since its right in front of the businesses. Some are 24 hour, most are 90 minutes.

**Ald. Turner:** I know from driving through there I see Geneva's Community Service Officer. I don't know if he does that every day. It doesn't seem like ours does it every day.

**Commander Majewski:** Our CSO has other specialties and skills, we're clearing that up, and we'll make sure we enforce that.

Motion by Ald. Tuner, second by Bessner to recommend the approval of an Ordinance Amending Title 10 "Vehicles and Traffic", Section 10.40.010 "Parking Exhibits" of the St. Charles Municipal Code.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**

- f. **Recommendation to approve a class B1 liquor license for Burrrito Los Asaderos, Inc. located at 2400 E Main Street, St. Charles.**

**Chief Keegan:** The applicant did not attend the Liquor Control Commission meeting earlier this evening. We contacted the applicant and he has asked to be continued to the December, Liquor Control Commission and Government Operations Commission, on December 17.

Motion by Ald. Lemke, second by Ald. Bessner to postpone item 5f to the December 17, 2018, Government Operations Committee meeting.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**

**6. Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

**7. Additional Items from Mayor, Council, Staff, or Citizens.**

**8. Adjournment**

Motion by Ald. Lemke, second by Bessner to adjourn the meeting at 7:48 pm.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chairman Bancroft did not vote as Chairman. **Motion Carried**